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Historical Society

OF

Quincy, Illinois.

Officers,
Members,
Constitution,
By-Laws.

Organized 1896.
Incorporated 1896.

QUINCY, ILLINOIS:
Volk, Jones & McMein, Printers and Binders.
1901.

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Constitution.

ARTICLE I.

NAME.

This Society shall be known as the Historical Society of Quincy, Illinois.

ARTICLE II.

OBJECT.

The object of this Society is to gather up all that relates to the history of Quincy and vicinity, and to provide a safe place of deposit for all books, pictures, portraits, manuscripts, relics, and documents of every sort which illustrate this history.

ARTICLE III.

MEMBERSHIP.

The membership of this Society shall be composed of four classes, to-wit: Active, Life, Corresponding, and Honorary.

Any person of good moral character may become an active member of this Society upon such conditions as may be prescribed in the By-Laws.

Any person elected to be an active member may, by the contribution of the sum of ten dollars to the treasury of the Society, become a life member, with all the privileges of an active member, and thenceforth shall be exempt from all annual dues.

Corresponding and Honorary members may be admitted to this Society upon such conditions as shall be prescribed in the By-Laws.

ARTICLE IV.

OFFICERS.

The regular officers of this Society shall be a President, First and Second Vice-President, a Recording Secretary, a Corresponding Secretary, a Treasurer, a Librarian, a Historiographer, and an Auditor.

All the above-named officers shall be chosen by ballot at the annual meeting of the Society, and shall hold their respective offices for one year and until their successors shall be duly elected and qualified.

Vacancies occurring from any cause in any of the regular offices of this Society shall be filled by ballot at any regular meeting, notice of such election having been given by the Secretary in calling the meeting at which such election shall take place.

ARTICLE V.

BOARD OF DIRECTORS.

The above-named officers shall constitute a Board of Directors. They shall hold, manage, administer and control all the money, property, effects, and affairs of the Society. They shall authorize the disbursement and expenditure of all money belonging to the Society, and no expenditure shall be made or ordered except upon their approval,—unless by vote of Society.

They shall also act as a Committee on Donation, with power to accept or reject proposed gifts

of books, pictures, or any material for the collection of the Society.

They shall supervise the printing and distribution of all publications issued by the Society, and nothing shall be published without their approval.

They shall consider all applications for membership, and offer names for election as shall have been approved by them.

They shall secure, if possible, historical papers for each meeting of the Society.

They shall make an annual report to the Society of all their acts and doings.

ARTICLE VI.

MEETINGS.

The annual meeting of the Society for the election of officers and the transaction of other business relating to the affairs of the Society shall be held on the second Tuesday of January in each year, and the fiscal year of the Society shall begin with each such annual meeting.

The regular meetings of the Society shall be held at such times and places, and be conducted in such manner as shall be prescribed in the By-Laws and directed by the Board of Directors.

Special meetings and special business meetings may be called by the President, or, in case of his absence, by one of the Vice-Presidents, of which due notice shall be given at least one day beforehand.

ARTICLE VII.

QUORUMS.

Seven members, having the right to vote, shall constitute a quorum at the annual meetings of the Society.

Five members, having the right to vote, shall constitute a quorum to transact the business at the special business meetings of the Society.

Any number of members, having the right to vote, present at any other regular or special meeting of the Society shall be considered a quorum for the transaction of business.

ARTICLE VIII.

AMENDMENTS.

This Constitution may be amended or altered or revised, either in whole or in part, by the vote of two-thirds of the members present at any regular meeting of the Society, or at any special business meeting; provided, however, that not less than seven members, having the right to vote, shall be present when such vote is taken; and provided, further, that any proposed amendment, alteration, or revsiion shall have been submitted at the last meeting previous to that at which the vote shall be taken.

By-Laws.

ARTICLE I.

PRESIDENT.

The President shall preside at all meetings of the Society and of the Board of Directors, and shall call such special meetings and special business meetings as he may deem necessary, or as he may in writing be requested to call by five members of the Society, and shall perform such other duties as usually devolve upon that office.

ARTICLE II.

VICE-PRESIDENTS.

The Vice-Presidents, in the order of their election, shall perform the duties of the President in the case of the absence of the President from the meetings of the Society or from Quincy.

In the absence of the President and Vice-Presidents any active member of the Society may be elected to perform the duties of the President.

ARTICLE III.

RECORDING SECRETARY.

The Recording Secretary shall keep a record of all the meetings of the Society and of the Board of Directors, which record shall be duly signed by

him and read at the succeeding meeting for information and revision.

He shall have charge of the seal, charter, certificates and records of the Society.

He shall duly notify the active members of all meetings, and all new members of their election, and perform such other duties as usually pertain to that office.

ARTICLE IV.

CORRESPONDING SECRETARY.

The Corresponding Secretary shall perform all such duties as usually belong to that office.

All written communications relating to the Society and its work which may be received by him shall be duly preserved and deposited with the collections of the Society, and a report of the same shall be made by him at the next meeting of the Society.

ARTICLE V.

TREASURER.

The Treasurer shall collect and have charge of the funds of the Society.

He shall pay no money except by vote of the Society, or by order of the Board of Directors.

He shall keep regular and faithful accounts in proper books of the Society of all money and securities of the Society that may come into his hands, and of all receipts and expenditures connected with the same .

He shall present to the Society at its annual meeting a full and accurate report thereof, duly itemized and audited.

He shall, at all times, keep his accounts, books. and papers open to the inspection of the Board of Directors.

ARTICLE VI.

LIBRARIAN.

The Librarian shall have charge of the library and cabinet, including all manuscripts, papers, and documents in possession of the Society.

He shall prepare a suitable catalogue of the same, and have all papers and manuscripts properly numbered, filed or arragned for security and convenient reference.

He shall keep an account of all books taken from the library by the members, or by any person specially authorized to do so by the Society, and by whom taken, and mark their return.

He shall in no case allow manuscripts to be taken from his custody, or copies of the same to be made, or articles to be removed from the cabinet, or elsewhere, without express permission from the Board of Directors.

He shall also keep a record of all donations, in a book for that purpose, giving date of donations, how received, name and residence of donor, full description of books, pictures, manuscripts, pamphlets, antiquities, relics, etc., etc., presented, and the acknowledgment made the donor.

He shall also provide for the full security of all books and collections belonging to the Society, by reporting, as occasion may require, their condition, and recommend such steps as he shall judge necessary for their perfect preservation.

He shall make an annual report in writing to the Society of all donations, and the general condition of the collection, cabinet, and library.

He shall receive for his services a compensation which shall be fixed by vote of the Society.

ARTICLE VII.

HISTORIOGRAPHER.

The Historiographer shall perform all the duties that are usually performed by that officer.

He shall prepare a suitable biographical sketch of every deceased member, and shall read it to the Society.

ARTICLE VIII.

AUDITOR.

It shall be the duty of the Auditor to check and prove the report of the Treasurer before it is submitted by him to the annual meeting of the Society.

It shall also be his duty to perform such other work of a similar nature as may be required by the Board of Directors.

ARTICLE IX.

BOARD OF DIRECTORS.

The Board of Directors may fix their own quorum and adopt such other rules for their own action, not in conflict with the Constitution and By-Laws, as they may find most convenient or necessary.

ARTICLE X.

MEETINGS.

The regular meetings of this Society shall be held on the second Tuesday evening of January, April, and October—at the hour of eight o'clock, and the January meeting shall be the annual meeting.

The exercises of the regular and special meetings of the Society shall be under the direction of the Board of Directors, and shall be in general conformity with the objects of the Society.

ARTICLE XI.

ADMISSION OF MEMBERS.

Any person recommended by the Board of Directors may become an active member of the Society upon the approval, by ballot, of a majority of the members present at any regular or special meeting.

Corresponding members, not residents of Adams county, and Honorary members may be elected upon the same conditions as active members. Such members shall have the right to attend any of the meetings of the Society, and to participate in any scientific or historical discussion, but they shall not vote nor hold office, and they shall be exempt from all dues or assessments.

ARTICLE XII.

DUES.

The annual assessment payable by every active member, not a life member, shall be one dollar.

Any active member who shall fail to pay the regular assessment before the annual meeting next succeeding shall forfeit his membership, if it be so determined by the Board of Directors, to whom all such cases of delinquency shall be referred. Provided, however, that such delinquent member shall be notified before the matter is reported to the Board of Directors .

ARTICLE XIII.

SUSPENSION AND AMENDMENT.

These By-Laws, in whole or in part, may be suspended during any meeting of the Society.

These By-Laws may be amended, in whole or in part, on the same conditions as prescribed for amending the Constitution.

Appendix.

ORDER OF BUSINESS.

1. Reading the minutes of the next preceding meeting.
2. Reports of Officers.
3. Reports of Committes.
4. Donations.
5. Correspondence.
6. Election of Officers.
7. Election of New Members.
8. Unfinished Business.
9. New Business.
10. Miscellaneous.

Officers, 1901.

Board of Directors.

President.....Lorenzo Bull
First Vice-President.....Elisha B. Hamilton
Second Vice-President.....James Woodruff
Recording Secretary.....William A. Richardson
Corresponding Secretary...Samuel H. Emery, Jr
Treasurer.....Edward C. Wells
Historiographer.....William H. Collins
Auditor.....Chauncey H. Castle
Librarian.....Elizabeth B. Wales

Members.

January, 1901.

Honorary Members.

Samuel H. Emery.

Active Members.

James E. Adams,
J. Phil Bert,
Edmund M. Botsford,
Edwin F. Bradford,
Horace Saffard Brown,
Joseph Buerkin,
~~Lorenzo Bull~~,
Charles Henry Bull,
Chauncey H. Castle,
William H. Collins,
~~William B. Corbyn~~,
~~Gorham J. Cottrell~~,
Samuel Howard Dana,
~~Samuel H. Emery, Jr.~~,
Joseph W. Emery,
William S. Flack,
Louise Maertz,
Helen VanDorn Morgan,
De Lafayette Musselman,
~~Richard F. Newcomb~~,
Edward J. Parker,
~~Jonathan Parkhurst~~,
Nathaniel Pease,
Cicero F. Perry,
Edward Prince,
Wm. A. Richardson,
Henry F. J. Ricker,
George E. Ricker,
Joseph Robbins,
Edward A. Rogers,
Abby Fox-Rooney,
J. B. Shawgo,

William Steinwedell,
Robert W. Gardner,
Amos Green,
Elisha Bentley Hamilton,
Frederick T. Hill,
George M. Janes,
Wolf Joseph,
E. W. Charles Kaempen,
Henry W. Kendall,
William H. Konantz,
George W. Ladd,
Raphael E. Letton,
William R. Lockwood,
George H. Lyford,
Edward W. McClure,
Homer Milton Swope,
Emily D. Taylor,
Elizabeth B. Wales,
Henry P. Walton,
Sarah E. Walton,
George Wells,
Edward Castle Wells,
David F. Wilcox,
Joel G. Williams,
Henry A. Williamson,
James Woodruff,
Arethusa H. Woodruff,
Theresa D. Woodruff,
Samuel Woods.

Corresponding Members.

William H. Arthur,
Charles G. Comstock,
William L. Distin,
Helen Richardson Dwight,
Carlton H. Howe,
Isaac H. Lesem,
Rev. J. J. Marks,
John G. Moulton,
Rev. S D. Peet,
Norman Prentiss,
George Alexander Ritter,
Gen. William A. Schmitt
Mrs. John Tillson,
Christina Tillson,
Daniel C. Wood.

Deceased Members.

Honorary Members.

Henry Asbury.

Active Members.

James Arthur,
John G. Glenn,
Persis Kimball,
Isaac Lesem,
Thomas W. Macfall,
Anna C. McFadon,
James D. Morgan.
Thomas Pope,
Benjamin M. Prentice.
Thaddeus M. Rogers,
Michael Rooney,
Elbridge K. Stone,

Corresponding Members.

William McFadon.

deceased members

Lorenzo Bull — Samuel H. Emery Jr.
William B. Leonhyn Richard F. Newcomb
Gorham J. Cottrell Jonathan Parkhurst
Wolf Joseph.

List of Officers of the Historical Society of Quincy, Illinois.

Year.	President.	Vice-Presidents.	Recording Secretary.	Corresponding Secretary.
1896	Lorenzo Bull.	James Woodruff. Elisha B. Hamilton.	Thaddeus M. Rogers.	Samuel H. Emery, Jr.
1897	Lorenzo Bull.	James Woodruff. Elisha B. Hamilton.	Thaddeus M. Rogers.	Samuel H. Emery, Jr.
1898	Lorenzo Bull.	Elisha B. Hamilton. James Woodruff.	*Thaddeus M. Rogers.	Samuel H. Emery, Jr.
1899	Lorenzo Bull.	Elisha B. Hamilton. James Woodruff.	William A. Richardson	Samuel H. Emery, Jr.
1900	Lorenzo Bull.	Elisha B. Hamilton. James Woodruff.	William A. Richardson	Samuel H. Emery, Jr.

Year.	Treasurer.	Librarian.	Historiographer.	Auditor.
1896	Edward C. Wells.	John G. Moulton.	William H. Collins.	Chauncey H. Castle.
1897	Edward C. Wells.	John G. Moulton.	William H. Collins.	Chauncey H. Castle.
1898	Edward C. Wells.	(Left City).	William H. Collins.	Chauncey H. Castle.
1899	Edward C. Wells.	Elizabeth B. Wales.	William H. Collins.	Chauncey H. Castle.
1900	Edward C. Wells.	Elizabeth B. Wales.	William H. Collins.	Chauncey H. Castle.

*Died December 8th, 1898.

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